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JANE L. SCOFIELD, CGMA, CFE

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CHIEF FINANCIAL OFFICER

Senior manager and CFO for businesses with \$1 million to \$50 million in revenues for over 20 years, with increasing responsibility and expertise in accounting, finance and operations.

- Skilled at negotiating business loans, sale of businesses, and vendor contracts.
- Strategic planning and budgeting.
- Restructured accounting and financial functions for several companies. Created standards and procedures, integrated technological improvements, including ERP systems, developed scorecards, and streamlined accounting operations, saving over \$50,000 annually with recognized timely reporting.
- Implemented job cost system for firm leading to \$500,000 annual efficiencies.
- Led financial turnaround of cable company, directing operations of 50 employees and 5 financial staff, restoring \$20 million of value to business.
- Experienced manager of people who enjoys the challenge of encouraging others to reach their highest performance potential, no matter what their level.
- Intuitive troubleshooter, with insight to define problems and bring order to confused situations.
- Strong attention to detail while maintaining a large-scale perspective.

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| • A/R, A/P & GL Account Analysis | • Accounting Policies/Procedures Development & Establishment |
| • Financial Statements & Management Reporting | • Staff Training & Development |
| • Analytic Review | • Financial & Internal Audit Management |
| • Operating & Capital Budget Preparation | • Regulatory Compliance |
| • Tax Reporting & Oversight | • Integrated Financial System and Business Software |
| • Credit Reviews & Approvals | • HR, Benefits & Risk Management |
| • Job Costing & Variance Analysis | • Strategic Planning |
| • Banking & Insurance Management | • Project Reporting |
| • Cash Management | |

PROFESSIONAL EXPERIENCE

Chief Financial Officer, 121 Financial Credit Union, Jacksonville FL, 2016 to Present.

Financial Institution

Oversight of all finance, accounting, deposit operations and human resources responsibilities within the Credit Union. This includes planning, budgeting, implementing, external and internal reporting, and controlling all financial related activities.

Analyze and manage the various financial risks of the Credit Union through asset and liability management.

Director and Principal of Business Advisory Services, Ennis, Pellum & Associates, (CPA firm) Jacksonville, FL 2013 to 2016.

Fractional CFO for privately-held businesses with revenue of \$1 million to \$50 million, including review and analysis of financial statements, meetings with key players to relay results and set goals for the following period.

- Development of reporting tools to communicate decision critical information to key managers and owners.
- Assist management in the preparation of annual budget and monthly forecasting.
- Create loan packages to obtain growth funding resulting in approximately \$5 million in loans obtained in the last 12 months.
- Management of accounting staff. Policies and procedures review performed and recommendations made to further safeguard and protect assets and to maintain healthy business practices.
- Management of numerous fraud examinations and forensic accounting. Successful sales efforts in increasing client base.

CPA, Sr Manager, CFO, CFE, 2010 to 2013, Selander & Assoc. CPA.PA, Jacksonville, FL, Meeks, Ross, Selander & Assoc. CPAs (predecessor firm), 2005 to 2010.

Certified public accounting firm

Full and part-time contracts as the interim CFO for small and medium privately held businesses. Including review of financial statements prepared by staff, analysis performed on financial data and meetings with key players to relay results and set goals for the following period. Assist management in the preparation of annual budget and monthly forecasting. Management of accounting staff. Created creative ways to show non-financial managers the financial information they needed to make strong decisions for their areas. Policies and procedures review performed and recommendations made to further safeguard and protect assets and to maintain healthy business practices. Tax and accounting preparation for corporations, partnerships and individuals. Management of numerous fraud examinations and forensic accounting. Successful sales efforts in increasing client base.

Chief Financial Officer, Carroll Architects, Dallas, TX, 2001 to 2005.

A medium architectural firm focusing on commercial and urban development in the DFW area.

Responsible for the strategic planning and development, operating management, financial affairs, marketing and leadership for 35 professional firm.

- Full accounting, financial statement preparation, reporting and analysis, cash management, budgeting and business planning responsibility of successful service corporation.
- In charge of year end tax planning as well as annual tax return preparation. Create, coordinate and track project reporting including direct labor analysis and overhead analysis.
- Oversight of human resource functions.
- Introduced standardized financial and accounting processes, as well as, variance analysis. Developed job costing system for more accurate project management. Developed and maintained internal control policies, procedures and reporting to control and safeguard assets and maintain integrity of all GL accounting. Upgraded technologies and converted to integrated accounting and project management software - Deltek.

CFO/Controller, Multimedia Development Corp., Albuquerque, NM, 1997 to 2001.

A statewide wireless and hard cable company with multiple locations.

Hands-on responsibility for all financial and operational functions for a multi-site corporation wireless cable company. Preparation of annual budget and interim forecasting and bank compliance reports. Management of annual financial audit, video programmer audits and bank audit, as well as the tax return preparation. Responsible for bank negotiations along with President.

- Preparation of analysis for financial decisions, including transactions and system consolidations.
- Development and maintenance of system for oversight, coordination and tracking of internal and external projects. Management of due diligence preparation and reporting for the sale of the company. Assisted in the preparation of the presentation book in conjunction with broker. One of the primary negotiators in the sale selection process. Work closely with corporate as well as regulatory attorneys. Redesign of accounting department and associated workflow. Responsible for successful conversion of accounting software. Management of annual financial, programmer and bank audits, as well as the tax return.

Insurance Agent, New York Life, Albuquerque, NM, 1996 to 1997.

Marketed life insurance and mutual funds. Assisted clients in setting financial goals and recommended appropriate products to fulfill their needs.

Controller, New Mexico Mortgage Finance Authority, Albuquerque, NM, 1994 to 1996.

A quasi-public entity that provides financing for housing and other related services to low- to moderate-income New Mexicans.

Responsible for all accounting functions. Supervised financial statement and board report preparation for 88 separate entities; included monthly variance analysis, developed/prepared annual \$5–\$10M budget, with ~\$100M in funds. Assisted in development of bonus program and 3-year business plan. Managed the bond issuance process, including working with Bond Counsel, oversight of analysis and establish all accounting. Managed annual internal and external pre-audit/audit efforts.

- Converted to integrated *Enterprise Mitas Group Financial System* with 50 users in <1 year; saved 30% in efficiencies, such as reporting accuracy and improved ability to report to bond issuers; enabled maintenance of bond rating.

Strategic Planning Officer, AVP / Assistant Comptroller, AVP, First National Bank of Belen, Belen, NM, 1992 to 1994.

Financial Institution

Developed, implemented and monitored bank-wide strategic plan. Monitored/reported results to Board of Directors. Assisted in development of cost center accounting and implementation of employee incentive programs. Handled special projects. Supervised accounting functions, prepared monthly financial statements, board and call reports. Coordinated/prepared annual and strategic budgets, corporate tax returns, quarterly estimates and annual audit.

- Emerged from OCC Memorandum of Understanding in record time—6 months through extensive relationship building and dissemination of detailed documentation.
- Ensured due diligence and participated on team that sold bank to larger entity. Prepared sale-related documentation, including financial statements, assets and loans, personnel records, etc.

Tax Accountant, Senior, KPMG, Albuquerque, NM, 1991 to 1992.

Prepared and audited corporate and partnership tax returns for Big 4 public accounting firm. Serviced ~200 entities of varied sizes (oil and gas, airlines, mortuaries, etc.) as well as trusts and estates. Provided litigation support for public service department utility lawsuit that led to successful resolution.

EDUCATION

MBA, Accounting - Anderson School of Management, University of New Mexico, Salutatorian in Accounting

Bachelor of Arts - University of Tennessee

CERTIFICATIONS & PROFESSIONAL AFFILIATIONS

Certified Public Accountant (CPA) - New Mexico (Active)

Certified Fraud Examiner (CFE) – Active

Charter Global Management Accountant (CGMA) - Active

American Institute of Certified Public Accountants (AICPA)
Florida Institute of Certified Public Accountants (FICPA)
Association of Certified Fraud Examiners (ACFE)
Jacksonville Chamber of Commerce – Board of Governors
Operation New Uniform – Advisory Board
Jacksonville Chamber of Commerce, JAX Bridges – Prepping for Access to Capital -
Founder

COMPUTER SKILLS

Excel Word, Access, PowerPoint and Project. Accounting software including Deltek, Timberline, QuickBooks and MAS90, various tax software.